

# **Account Certifications Form**

Use this form after a new account has been opened if your client will not be electronically signing our account opening documents.

#### Instructions

- 1. All account owners must sign the Client Account Certifications page after reviewing the Customer Agreement. In the case of corporate entities, the authorized representative on behalf of the corporate entity must sign the Corporate Account Certifications page after reviewing the Customer Agreement.
  - The Customer Agreement is available on our website, <u>www.folioinstitutional.com</u>.
- 2. Advisors or their clients should complete the remaining information on the applicable signature page.
- 3. Send us the completed and signed form:

Scan and Email Usupport@folioinstitutional.com Fox 83703-649-6288

U.S. Mail
Folio Institutional
8180 Greensboro Drive, 8th Floor
McLean, VA 22102

#### We suggest you ask your client to:

- Copy and send the signature page to you
- Send us a check to fund this account, made payable to Folio Investments, Inc.

If you need assistance, call us at 1-888-485-3456.

## Client Account Certifications

Use this page to gather required signatures for Individual, Joint, IRA, Revocable Trust, and Custodial (UTMA/UGMA) accounts.

#### PART 1: Advisor Information

Advisor Name	First Name	Middle Initial	Last Name
Advisor's Firm Name			

#### PART 2: Account Owner Information

Account Owner	Name		Social Security Number (SSN)/Tax Identification Number (TIN)
Co-Account Owner	Name		Social Security Number (SSN)/Tax Identification Number (TIN)  — —
Folio Institutional Account Number		Account Name	

#### PART 3: Account Owner Signatures

I certify, under penalty of perjury, that

- The TIN on this application is the account owner's true TIN and the Primary Account Owner is a U.S. person. Visit our website at <a href="https://www.folioinstitutional.com">www.folioinstitutional.com</a> to see how we define a U.S. person.
- The Primary Account Owner listed above is not subject to backup withholding as a result of failure to report all interest and dividends, or the Internal Revenue Service (IRS) has notified them they are no longer subject to backup withholding.

Check here ONLY if subject to backup withholding.

- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
- I, as the account owner or as an authorized person signing on behalf of the account owner, have read, understand, and I acknowledge I have received, read, and agree to the terms and conditions set forth in the Customer Agreement, which can be found online at <a href="https://www.folioinstitutional.com">www.folioinstitutional.com</a>.
- I agree that Folio does not recommend any securities or investments.

If you are an exempt payee, enter your exempt payee code(s), if any, here
If you are exempt from FATCA reporting, enter your exemption from FATCA reporting code(s) here
If you are unsure of either of these codes, see the IRS Instructions for Form W-9. We will provide these instructions upon request.

The Customer Agreement you agree to, by signing your name below, contains a pre-dispute arbitration clause located in the Arbitration section on page 7.

The IRS does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Account Owner/ Custodian	X	Date (mm/dd/yyyy)
Additional Account Owner/Co-Custodian	x	Date (mm/dd/yyyy)

<sup>\*</sup> Note: All account owners must sign.

### Part 4: IRA Beneficiary Spousal Waiver

Complete this section ONLY if you are a married resident of a community property state (Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Texas, Washington, or Wisconsin) and are not naming your spouse as 100% primary beneficiary.

By signing below I certify the following: I am the spouse of the above-named account owner. I acknowledge that I have received a fair and reasonable disclosure of my spouse's property and financial obligations. Due to the important tax consequences of giving up my interest in this account, I have been advised to see a tax professional. I hereby give the account owner any interest I have in the funds or properties deposited in this account and consent to the beneficiary designation indicated above. I assume full responsibility for any adverse consequences that may result. No tax or legal advice was given to me by Folio.

By signing below I accept the beneficiary designations for the account listed on this form.

	Spouse Name	
Spouse Signature	x	Date (mm/dd/yyyy)

<sup>\*</sup> Additional account owners can sign on the back of this form.



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# Corporate Account Certifications

Use this page to gather required signatures for Corporate, Partnership, LLC, Sole Proprietorship, Investment Club, Business Trust, and Unincorporated Organization accounts.

#### PART 1: Advisor Information

Advisor Name	First Name	Middle Initial	Last Name
Advisor's Firm Name			

#### PART 2: Entity Information

Account	Account Name		Folio Institutional Account Number	
	Entity First Name	Middle Initial	Entity Last Name	
Entity	Entity TIN		Entity is incorporated, organized, or formed under the laws of which state	

Authorized Representative		Additional Authorized Representative		Additional Authorized Representative	
First Name	Middle Initial	First Name	Middle Initial	First Name	Middle Initial
Last Name		Last Name		Last Name	
SSN/TIN		SSN/TIN – –		SSN/TIN – –	

# PART 3: Authorized Representative Certification and Signature

I certify, under penalty of perjury, that:

- The TIN on this application is the account owner's true TIN and the Primary Account Owner is a U.S. person. Visit our website at <a href="https://www.folioinstitutional.com">www.folioinstitutional.com</a> to see how we define a U.S. person.
- The Entity listed above is not subject to backup withholding as a result of failure to report all interest and dividends, or the Internal Revenue Service (IRS) has notified them they are no longer subject to backup withholding.

Check here ONLY is subject to backup withholding.

- On behalf of the Entity listed above, I acknowledge I have received, read, and agree to the terms and conditions conditions set forth in the Customer Agreement, which can be found online at <a href="https://www.folioinstitutional.com">www.folioinstitutional.com</a>.
- I agree that Folio does not recommend any securities or investments.
- I am authorized to: (i) act on behalf of the Entity listed above; (ii) open an account at Folio Institutional for the Entity listed above; and (iii) designate the additional authorized representatives listed above as authorized to act on this account.

The Customer Agreement you agree to, by signing your name below, contains a pre-dispute arbitration clause located in the Arbitration section on page 7. The IRS does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

A 4 la a		Date (mm/dd/yyyy)
Authorized Representative	X	/ /



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